

# MARION JUNIOR HIGH SCHOOL



## STUDENT/PARENT INFORMATION BOOKLET

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## PURPOSE

This booklet is prepared to help students and parents with the transition to the many phases of junior high school. It contains the rules/regulations students and parents need to know. The safety of students is top priority. The school has a set of guidelines that will be discussed at the beginning of the school year and will be revisited as needed.

The goal of the staff at the junior high school is to provide the best possible education for all of the students. It is our desire that this book will make you aware of the responsibilities of being a MJHS student, and help prepare students for high school. The Marion Junior High Student/Parent Information Booklet does not supersede the Marion Unit 2 Parent-Student Handbook.

[Marion CUSD #2 Parent-Student Handbook](#)

## REQUIRED COURSES

All students take the following courses in grades 6-8: English, science, mathematics, social studies and physical education/health. **English, science, mathematics and social studies are core classes which must be passed in order to be promoted to the next grade level.** In addition to these courses, each grade level has non-core classes (students will take ONE of these classes):

Sixth Grade: Computer Fundamentals, Music I, Concert Choir 6, Band, Reading Intervention, Math Intervention

Seventh Grade: Computer Operations, Music II, Concert Choir 7/8, Cadet Band, Reading Intervention, Math Intervention

Eighth Grade: Life and Finance, Art, Concert Choir 7/8, Symphonic Band, Reading Intervention, Math Intervention

## CHROMEBOOKS

[e-Learning Guide](#)

## ACCELERATED AND/OR REMEDIAL COURSE PLACEMENT

Placement will be determined by the student's performance on state and local assessments, a test prepared by teachers, teacher recommendation, and classroom performance. Accelerated math courses are offered at all grade levels along with reading and math intervention.

## ACADEMIC REMEDIATION

Reading and Math Intervention: Students at all grade levels are eligible for reading or math intervention. Students enrolled in reading or math intervention class are eligible to take additional classes such as band and exploratory, but reading and math takes precedence. Students will be enrolled on a quarterly basis in reading or math intervention if needed. The reading teacher/interventionist or math teacher/interventionist, principals, at-risk coordinator and classroom teacher will determine if a student should be exited from reading intervention or math intervention.

## GRADING SYSTEM

The grading periods are approximately nine weeks long. Progress reports are available at the school or via email at mid-term and at the end of each quarter. Parents who wish to confer with a teacher on academic progress may do so anytime via email, phone or by appointment. Infinite Campus access is available through signup on the [Marion Unit 2 Website](#). Parents or guardians may access grades, attendance, and discipline through the [Infinite Campus parent portal](#) system. All parents are strongly encouraged to sign up for this access.

Students and parents should check their grade reports carefully and report any errors to the office. In the case of an incomplete grade, the student must attempt to remove the deficiency and secure a satisfactory grade by the end of the following nine weeks, or he/she will receive a F for that quarter. Under no circumstance may the student carry the incomplete longer than nine weeks.

## CLASSROOM TEACHER GRADING POLICY

In junior high and high school an effort is made to evaluate higher order thinking skills. Teachers may choose to use grading scales that enhance this endeavor upon approval of the building principal. If a scale other than the one published in the district handbook is utilized, students and parents must be notified in writing no less than two (2) weeks after the beginning of the quarter. Such notice may be in the form of a course outline or information sheet which will be signed by the student, parent or guardian and returned to the teachers to be kept on file for the duration of the class term.

## PROMOTION POLICY

The acceptable standard for promotion to the succeeding grade is that each student achieves a satisfactory grade in every course. Non-promotion will occur when a student fails to achieve a passing grade in any core course. Non-core courses will be based on semester averages. The core courses are English, math, social studies and science.

## GUIDANCE/SOCIAL SERVICES

Guidance offices are located in the main office with two guidance/social service professionals who help with personal issues, educational information, and assessment.

## SCHOOL NURSE/MEDICATION

The school nurse will document and make necessary calls to parents when a student becomes ill at school. Students should not call parents to go home without the nurse's or administrative approval. Parents must use the sign out sheet in the office to avoid truancy.

Medication will be administered by the school nurse to students when necessary to maintain student attendance. Parents must complete a medication information sheet and return it to the school nurse prior to ANY medication being sent to school. The following guidelines will be used:

- Students requiring midday medications or treatments will come to the nurse's office at the beginning of their assigned lunch period to avoid missing class time.
- Under no circumstances may students carry over-the-counter or prescription drugs on them or have them in their locker/possession.

## ASSEMBLIES AND FIELD TRIPS

Assembly programs and field trips are scheduled and presented to be entertaining, educational, and informative. Students are expected to be polite and mannerly toward the performers/presenters. Students who cause disturbances or show disrespect will be removed from the area and denied the privilege of attending future programs. Field trips are also a privilege; students who violate the school discipline policy may not be allowed to attend field trips. Admission fees, when required, must be paid prior to attending any activity and may not be charged for payment at a later date.

## MEDIA CENTER

The Media Center is equipped with many books, magazines, Science Technology Engineering Arts and Math area, computers, etc. It is open from 8:00 a.m. until 3:40 p.m. each day. Students must obtain a pass before entering the media center. The Media Specialist will provide guidelines for borrowing and returning books and materials. Guidelines shall also be followed regarding internet and computer usage.

## ARRIVAL TO SCHOOL

Doors will open at 7:30 a.m. All students must enter through the west entrance. From 7:30 a.m.-8:05 a.m., students are to report to their assigned areas. **Students may not go to lockers or classrooms prior to 8:05 a.m.**

1. Sixth graders report to the East Gym and sit on the east bleachers.
2. Seventh graders report to the East Gym and sit on the west bleachers.
3. Eighth graders report to the West Gym and sit on the bleachers.

## ANNOUNCEMENTS

Announcements are made from the office each morning and in the afternoon as needed. Parents are encouraged to view our school website at [www.marionunit2.org](http://www.marionunit2.org), select MJHS, for pertinent information as announcements are directly linked to our webpage and updated daily.

## PHYSICAL EDUCATION

It is required for students in grade 7 and 8 to wear a school-selected uniform. Students will also need socks and tennis shoes. Sixth grade students are required to have PE shoes, but do not change clothes. Students in grades 7 and 8 are required to dress and participate in all activities during PE. Grades will be based on improvement skills, written assignments, subjective evaluations, and participation.

## ATTENDANCE/TRUANCY

**Attendance:** There is a high correlation between good attendance and good grades. Students should be serious about school and avoid the problems caused by truancy or unauthorized absences. Students who regularly miss school have a greater chance of academic failure due to loss of classroom instruction. It is the **legal** responsibility of the parent to ensure their child is attending school. **Once a student has accumulated 9 absences without documentation from a doctor, school nurse, or official appointment site, the student will be placed on social suspension list.** All in-school-suspensions (ALC) and out-of-school suspensions count towards the social suspension list. Students on the social suspension list will not be allowed to participate in field trips (competitive or otherwise), athletics, or any other extracurricular activities. Students who have nine (9) total absences for the year will be required to provide a doctor's note for each absence to be excused after that point. **Doctor's notes will only be accepted within three days of the absence.**

If a student is absent for any reason, it is important that a parent or guardian **contact the office at 618-997-1317 between 7:00 a.m. and 10:00 a.m.** In cases where a phone call is not made, the absence will be unexcused unless a note from the parent or guardian is sent upon the student's return to school.

Any student that misses the entire day of school or 150 minutes due to illness or an unexcused absence will not be allowed to attend any extracurricular activity on that day. All truancy lists are reported to the State's Attorney's office.

## TRUANCY

The Compulsory Attendance Act (Article 26 in the Illinois School Code) prescribes that parents or guardians are legally responsible for causing their child to attend school and that, if the child is not in regular attendance, action will be taken against the parents or guardians.

Students who have nine (9) total absences for the year will be required to provide a doctor's note for each absence to be excused after that point. A habitual or chronic truant is a child subject to compulsory attendance laws who is absent without valid cause from school for 5% or more of the previous 180 regular attendance days.

**Excused Absence:** School administration has the authority to determine if an absence is excused or unexcused. The following are valid reasons for a student's absence from school according to Illinois School Code: illness, observation of a religious holiday, death in the immediate family, family emergency, circumstances which cause reasonable concern to the parent or guardian for the safety or health of the student, and other situations approved by the school principal. MJHS allows **one** excused absence for hunting when a copy of the permit/stamps issued to the student is provided to the office prior to the day of absence. The administrator will make the final determination of absences as the result of a hunting activity.

Students will be given three days to verify that an absence is excused otherwise it will be marked unexcused. Students will be provided an opportunity to make up tests or other work that was missed during their excused absence. All make-up work and the time allotted for such will be at the teacher's discretion, but in all cases within the grade period missed.

**Planned Absence:** Please contact the MJHS office in advance if you are aware of the need to miss school. Arrangements will be made to provide make-up work prior to the student missing school. All work is due on the day the student returns from their absence. **A form must be completed prior to the absence in order for the absence to be excused; the form is available in the office.**

**Unexcused Absence:** Any absence from school which is found not to be valid will be counted as unexcused. Examples include, but are not limited to oversleeping, missing the bus, car trouble, babysitting, working, personal business, etc. Absences with no communication from home will be given 3 days for clarification after which they will be recorded as unexcused. Any unexcused absence may be considered as a form of truancy if the circumstances dictate.

**Tardiness:** If a student arrives at school after attendance has been taken, a parent must sign in the student at the office or send a note with the child. Tardiness to classes throughout the day will result in disciplinary action. Four tardies per class period will result in a lunch detention; however, if tardies become habitual/chronic, placement in the Alternative Learning Classroom will be assigned by an administrator.

## **PERFECT ATTENDANCE**

This award will be presented at the student award ceremony in May. Perfect attendance is being neither absent nor tardy to class for the school year. A student leaving the building for any reason during school hours, excluding field trips, is counted against perfect attendance. Students with perfect attendance each year will be given a certificate. Students who earn day(s) in the Alternative Learning Classroom or out-of-school suspension will not be eligible for perfect attendance. **Doctor or dentist appointments that cause a student to be absent or tardy will count against the Perfect Attendance Award.**

## **CLOSED CAMPUS**

Marion Junior High School has a closed campus policy. This means that when students arrive at school they must not leave the campus unless permission is obtained from the principal's office. This includes in the morning prior to the beginning of school and during bus transportation. A student may leave with his/her parent or guardian by using the sign out sheet in the office. **Students are not allowed to leave with friends or a friend's parents and should not be signed out for lunch.**

## **DRESS CODE**

Pupils attending Marion Junior High School or any extracurricular activities are expected to dress neatly and follow good sense in their appearance. The manner in which clothes are worn affects good behavior and attitudes, which affect school success.

### **1. Appearance cannot be disruptive to the educational environment.**

**Students must adhere to and be in compliance with the dress code policy on field trips, award ceremonies, dances, half days or early dismissal days and all other events in which they are representing Marion Junior High School.**

**The school has the right to determine the appropriateness of a student's clothing in regard to being in compliance with the dress code and not being disruptive to the education process.**

## **BACKPACKS**

Backpacks/purses are prohibited during school hours – 8:10 a.m. until 3:02 p.m. and must be placed in student lockers. The only backpacks allowed in the building must be clear/transparent.

## **LOCKERS AND LOCKS**

Each student is assigned a locker for personal use during the school year. Lockers are for student use, but are the property of the school and periodic locker checks will be made by school officials. Books and personal belongings should be placed there and locked with a school-adopted combination lock. Students are not allowed to decorate the outside of lockers or use tape inside lockers. School regulations require a uniform lock, which can be opened with a master key for inspection purposes. Locks can be purchased during orientation or in the office during the school year. **Unauthorized locks will be cut off the locker.** Students may not share lockers or give a locker combination to anyone. This will assist in reducing theft of personal items at school.

## **SEARCH AND SEIZURE**

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. School authorities include school liaison police officers. School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

## **TELEPHONE USE/CELL PHONE POLICY**

The office and classroom telephones are for school personnel and school related activities. Students are not to use the telephone unless approved by school officials. **Students will not be allowed to make social arrangements or call for homework. Parents should not call students during school hours unless it is an emergency situation.** Cell phones are prohibited during school hours – 8:10 a.m. until 3:02 p.m. **Cell phones must be turned off and placed in lockers during the school day. If a student is eating breakfast in the cafeteria, electronic devices are prohibited.**

## **BICYCLES/SKATEBOARDS/HOVERBOARDS**

Bicycle riders must walk their bikes onto and off of school grounds. Bikes must be parked in the racks provided. Students must not play around the bicycle racks or automobiles. **Skateboards and hoverboards are not allowed on school property.**

## VISITORS

All school visitors must report to the main office before going to other areas of the building. A visitor's pass will be issued at the office and individuals must sign in and state the reason for the visitation. **Students may not bring visitors to Marion Junior High School.**

## LUNCH PERIODS

Lunch time is divided into three class periods. Students are assigned to a lunch period based on grade level. Students may bring a sack lunch or purchase items from the cafeteria. **Outside lunches may not be delivered to students and students are not allowed to bring energy drinks to school. Students are expected to walk to the cafeteria, wait their turn in line, and clean up the area in which they were sitting.** Restrooms are available in this area. Students are expected to remain in the cafeteria until dismissed to designated areas. Students are not allowed at their lockers during lunch period.

## CAFETERIA

Breakfast and lunch will be served each full day school is in session. The cafeteria will be open each morning from 7:30 a.m. to 8:00 a.m. for students who wish to purchase breakfast. **Students must report to the cafeteria for breakfast before going to assigned areas.** Once students are in the assigned gym, they are not allowed to leave until dismissed by supervisors. A complete lunch is served each day. All lunches must be eaten in the cafeteria. **Food and drinks may not be carried outside the cafeteria. Electronic devices are prohibited within the cafeteria during breakfast and lunch.**

## STUDENT CONDUCT AND DISCIPLINE

Student success in school is closely related to behavior and attitude. Staff will make every effort to help each student gain acceptable self-discipline standards. If the student fails to maintain acceptable self-discipline standards, consequences will apply, such as lunch detention, placement in the Alternative Learning Classroom or out-of-school suspension. Furthermore, local police authorities may be notified as the misconduct warrants it. The school, parent, and student must form a solid triangle to correct inappropriate behavior.

Parents will be notified by phone, mail or e-mail of a student's misconduct and resulting discipline. Parents may access their child's discipline reports, grades, etc. through the [infinite Campus Parent Portal](#).

<b>Examples of Misconduct</b>	
<i>Minor (Teacher Managed)</i>	<i>Major (Administrator Managed)</i>
<ul style="list-style-type: none"> <li>● Disrespect</li> <li>● Defiance</li> <li>● Disruption</li> <li>● Physical contact/physical aggression</li> <li>● Tardy</li> <li>● Inappropriate language</li> <li>● Misuse of property</li> <li>● Academic dishonesty</li> <li>● Dress code violation</li> <li>● Technology violation</li> </ul>	<ul style="list-style-type: none"> <li>● Insubordination/non-compliance</li> <li>● Defiance</li> <li>● Disruption</li> <li>● Physical contact/aggression</li> <li>● Abusive language/inappropriate language/profanity</li> <li>● Skip class</li> <li>● Academic dishonesty</li> <li>● Harassment</li> <li>● Bullying*</li> <li>● Fighting*</li> <li>● Inappropriate location</li> <li>● Inappropriate bus conduct</li> <li>● Excessive tardiness</li> <li>● Truancy</li> <li>● Forgery/theft</li> <li>● Technology violation/cell phone</li> <li>● Property damage/vandalism</li> <li>● Lying</li> <li>● Dress code violation</li> <li>● Inappropriate display of affection</li> <li>● Use/possession of tobacco*</li> <li>● Use/possession of drugs*</li> </ul>

	<ul style="list-style-type: none"> <li>● Use/possession of weapons*</li> <li>● Use/possession of combustibles*</li> <li>● Use/possession of alcohol*</li> <li>● Gang affiliation display/gang activity*</li> <li>● Bomb threat/false alarm threat*</li> <li>● Arson*</li> </ul>
<p><i>*Could result in suspension and/or expulsion. These violations could be reported to the police department.</i></p>	

### **CONSEQUENCES**

The administration enforces the concept of progressive discipline. **To the extent circumstances warrant it**, the administration will impose discipline in a progressive manner. Parents will be notified of any consequences via mail, email or phone.

1. Lunch Detention (LD)  
Any student receiving 5 LD's in one quarter will automatically progress to Alternative Learning Classroom (ALC)
2. Alternative Learning Classroom (ALC) (refer to District Parent-Student Handbook for details)
3. Out-of-School Suspension (OSS) (refer to District Parent-Student Handbook for details)
4. Expulsion (refer to District Parent-Student Handbook for details)

**Administrators will handle discipline issues on a case-by-case basis based on the severity, frequency, and other(s) involved. Administrators have the final say on each and every discipline situation.**

#### **LUNCH DETENTION (LD)**

MJHS staff can assign lunch detention for various infractions. Students are required to complete expectations associated with lunch detention consequences. Students skipping or tardy for lunch detention may be assigned additional consequences.

#### **ALTERNATIVE LEARNING CLASSROOM (ALC)**

During Alternative Learning Classroom (ALC) students will not be permitted to attend regular classes, school assemblies or field trips. They will remain in the ALC room for the entire day. Strict guidelines will be followed while placed in ALC. Students will be required to complete assignments sent by their teachers. **Lunch will be brought to the ALC room. Basic school lunch will be provided.** Food choices and extras will not be accommodated while in ALC, unless medical explanations are on file with the school nurse. Students assigned to ALC must comply with all ALC rules and complete work to a satisfactory level to earn credit for each day. Students may or may not be allowed to participate in or attend extracurricular activities during their assigned time in ALC. This will be at the discretion of the coach, director, sponsor and/or administration.

#### **OUT-OF-SCHOOL SUSPENSION (OSS)**

During an out-of-school suspension students will NOT be permitted on Marion Unit 2 property for the duration of the suspension. This includes all after-school activities. The out-of-school suspension will be documented as an unexcused absence.

Students who have been suspended from school will be permitted to make up the work they miss while under suspension. Students must have the work completed upon return to school in order to receive credit. Students should be prepared to take any quizzes or tests that might have occurred on the **day they return**. If work is not completed upon return, students will earn a zero grade for all missing assignments. Parents or Guardians must make arrangements to pick up the assignments in the office while the student is suspended.

## **FIGHTING, DRUGS and WEAPONS**

Fighting, possession of drugs, alcohol, or weapons or being under the influence of drugs or alcohol are all considered to be serious violations of the code of conduct for Marion Junior High School. If a student is in violation of any of the above offenses, he/she may be subject to immediate expulsion and arrest by local law enforcement.

## **STUDENT COUNCIL**

Student Council includes those student representatives that have been selected from 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. The Executive Council is elected by the Student Council members. Regular meetings are held after school and special meetings are scheduled as needed. A constitution governs meetings and programs of the Student Council.

- To develop trust, cooperation, respect, responsibility and honesty among students
- To promote and support student participation in all activities
- To promote student government
- To maintain a good relationship between students and faculty
- To develop and maintain good school spirit and loyalty
- To develop good school and community citizenship
- To officially represent the student body when requested

## **ATHLETICS**

Marion Junior High School is a member of the Big Seven Conference. All boys and girls who are interested in athletics are encouraged to make themselves available to the coaching staff for the sports of their interest. Competitive athletics is demanding of one's time, interest and physical effort, but the rewards are immeasurable for the future development of the individual. To participate in athletics, the pupil must maintain eligibility in scholarship and citizenship. Coaches will explain the guidelines for this participation.

Any students planning to participate in athletic programs, cheerleading, and/or dance must have a current physical on file at Marion Junior High School. Students can purchase accident insurance offered by a local insurance agency. School insurance is not required for participation; however, any student participating in any of the above activities must provide proof of insurance or sign a form releasing Marion CUSD 2 from any financial responsibility for any medical expenses incurred as a result of participation.

[Marion CUSD 2 Athletic and Student Activities Handbook 2021-2022](#)

## **ATHLETIC TRANSPORTATION**

Transportation for all athletes will be provided to and from all athletic fields which are located away from school property. Parents and students are required to sign a statement if they desire to be responsible for the transportation of their child to and from the athletic event. A form for transporting one's own child can be found in the Marion CUSD 2 Athletic and Student Activities Handbook.

## **ATHLETIC EVENTS**

Students who attend athletic events must remain in their seats while the event takes place. Students are not allowed to play in the halls before, after, or during the event. Inappropriate behavior will not be tolerated.

Sportsmanship is an important component of all athletic events. Behavior that is inappropriate may result in a request to leave school grounds and may result in suspension from attendance at future events. Marion Junior High is a smoke-free campus and this includes electronic cigarettes.

## **Positive Behavior Interventions and Support (PBIS)**

PBIS is a proactive systems approach to preventing and responding to classroom and school discipline problems. This process focuses on improving our school's ability to teach and support behavior of all students. Emphasis is directed toward developing and maintaining a safe learning environment where teachers can teach and students can learn. Our goal is to reward students that demonstrate the behavior expectations of PBIS with a reward party at the end of each semester. Stipulations apply as determined by the teachers and administration.



## **Wildcat Traits**

### **Be Respectful**

Be polite and show respect to others  
Accept differences  
Be a good example  
Use good manners

### **Be Responsible**

Be responsible for yourself  
Do your best  
Be on time for class  
Bring all materials required to class

### **Be Safe**

Keep your hands to yourself  
Report inappropriate behavior  
Show good sportsmanship  
Use appropriate and kind language

## **Prevention of and Response to Bullying, Intimidation, and Harassment (copied from Marion Unit 2 District Handbook)**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any non-school-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7)

Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications.

Cyber-bullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyber-bullying also includes the distribution by electronic means of a

communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan.

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. The District uses the definition of bullying as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted.

Marion CUSD #2 Policies 6:235; 6:236, 7:180

**THE POLICIES OUTLINED IN THE MARION JUNIOR HIGH SCHOOL STUDENT/PARENT BOOKLET ARE SUBJECT TO CHANGE DEPENDING ON THE DECISION MADE BY THE MARION UNIT 2 BOARD OF EDUCATION. PARENTS WILL BE NOTIFIED OF THESE CHANGES.**

### **Suicide Prevention Contact Information**

National Suicide Prevention Hotline:

1-800-273-TALK (8255)

<https://suicidepreventionlifeline.org/>

Crisis TextLine:

Text HELLO to 741741

<https://www.crisistextline.org/>

Safe2Help Illinois Helpline:

Call 844-4-SAFEIL

Text SAFE2 (72332)

<https://www.safe2helpil.com/make-a-difference/>

Centerstone Crisis Hotline:

1-855-608-3560, press 4

# **M**arion Junior High School

## **BELL SCHEDULES 2022-2023**

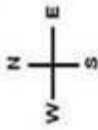
<b>Regular Bell Schedule (Grades 6-8) (~56 min. class periods)</b>	
<b>1</b>	8:10-9:07
<b>2</b>	9:10-10:06
<b>3</b>	10:09-11:05
<b>4</b>	11:08-12:04 (6 <sup>th</sup> grade lunch)
<b>5</b>	12:07-1:03 (7 <sup>th</sup> grade lunch)
<b>6</b>	1:06-2:02 (8 <sup>th</sup> grade lunch)
<b>7</b>	2:05-3:02

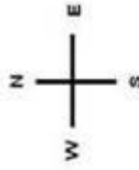
<b>11:30 Dismissal Schedule (~30 min. class periods)</b>		
<b>6th Grade</b>	<b>7th Grade</b>	<b>8th Grade</b>
1 8:10-8:43	1 8:10-8:43	1 8:10-8:43
2 8:46-9:16	2 8:46-9:16	2 8:46-9:16
3 9:19-9:49	3 9:19-9:49	3 9:19-9:49
5 9:52-10:22	4 9:52-10:22	4 9:52-10:22
6 10:25-10:55	6 10:25-10:55	5 10:25-10:55
7 10:58-11:30	7 10:58-11:30	7 10:58-11:30

<b>Pep Assembly Schedule</b> (~50 min. class periods)	
1	8:10-9:00
2	9:03-9:53
3	9:56-10:46
4	10:49-11:39 (6th grade lunch)
5	11:42-12:32 (7th grade lunch)
6	12:35-1:25 (8th grade lunch)
7	1:28-2:18
<b>Pep Assembly 2:28-3:02 (34 min.)</b>	

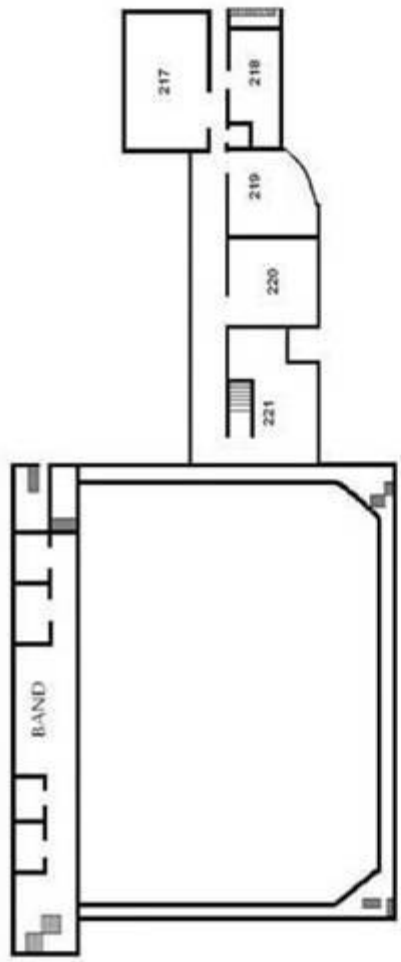
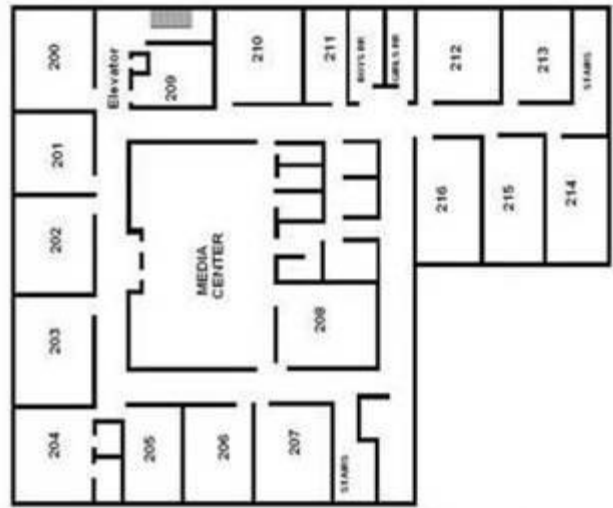
<b>2:20 Dismissal Schedule</b> (~54 min. class periods)	
1	8:10-9:02 [52min]
2	9:05-9:55 [50 min]
3	9:58-10:48 [50 min]
4	10:51-11:41 (6th grade Lunch) [50 min]
5	11:44-12:34 (7th grade Lunch) [50 min]
6	12:37-1:27 (8th grade Lunch) [50 min]
7	1:30-2:20 [50 min]

# MARION JUNIOR HIGH 1st FLOOR





# MARION JUNIOR HIGH 2nd FLOOR



# MJHS

## Office Discipline Referral

1609 W. Main Street \* Marion, IL. 62959  
618-997-1317

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Referring Staff: \_\_\_\_\_

Grade:     6     7     8     Time: \_\_\_\_\_

Hour: AM 1 2 3 4 5 6 7 PM

Classroom	Restroom
Hallway	Cafeteria
Library	Gym
Playground	Bus / Bus Zone
Locker Room	Others

<i>Infraction</i>		<i>Administrative Decision</i>	
<i>Respectful</i>	Vandalism		Contacted Parent
Non- Compliance / Defiance	Theft		
Dress Code / Appearance	Late / Incomplete Work		Met with Administrator
Disrespect	Tardy		Lunch Det.
Obscenity / Profanity	<i>Safe</i>		Bus Suspension   # Days
<i>Responsible</i>	Physical Aggression		ALC       # of Days
Cheating	Inappropriate Items		OSS       # of Days
Cell Phone / Disruptive Device	Threats / Harassment		<i>Counselor Referral</i>
Skipped Lunch Det. / Sat. Det.	Other		
<i>Action Taken By Teacher / Supervisor Prior to Referral:</i>			
Held Conference with Student	Changed Student's Seat		Classroom Consequence
Loss of Privilege / Detention	Communicated w Parent		Sent Previous Report Home

Description of Incident: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Administrator: \_\_\_\_\_

Date: \_\_\_\_\_